

# Application for registration or re-registration in the Danish Aircraft Register

(To be filled in by the new owner(s) (buyer(s))\* - Please also see Guidelines for registration of change of owner(s) in the Danish Aircraft Register)

**The undersigned applicant(s) hereby applies/apply for registration of the aircraft:**

## 1. Information on the aircraft

Registration marks: OY- \_\_\_\_\_ Manufacturer: \_\_\_\_\_  
Type: ..... Serial number: \_\_\_\_\_  
State of manufacture: \_\_\_\_\_ Latest state of registration (or state of manufacture): \_\_\_\_\_  
Latest registered owner: \_\_\_\_\_  
Latest registration marks: \_\_\_\_\_  
Value of the aircraft (in Danish kroner, DKK): \_\_\_\_\_  
Application has been submitted for Danish  
Certificate of airworthiness  
Flight permit (if flight permit is applied for, only a temporary certificate of registration can be issued)

## 2. Information on the applicant(s)

The applicant(s) hereby also declare(s) by signature and under penalty of § 163\*\* of the Danish Criminal Code that information stated in this application is correct.

Full name: \_\_\_\_\_  
Street: \_\_\_\_\_ No.: \_\_\_\_\_ P.O. box: \_\_\_\_\_  
Postal code: \_\_\_\_\_ City: \_\_\_\_\_ Nationality: \_\_\_\_\_  
Phone no.: \_\_\_\_\_ Date: \_\_\_\_\_  
E-mail: \_\_\_\_\_ Signature: \_\_\_\_\_  
VAT no: \_\_\_\_\_ Name in block letters: \_\_\_\_\_

### In case of more than one applicant

Full name: \_\_\_\_\_  
Street: \_\_\_\_\_ No.: \_\_\_\_\_ P.O. box: \_\_\_\_\_  
Postal code: \_\_\_\_\_ City: \_\_\_\_\_ Nationality: \_\_\_\_\_  
Phone no.: \_\_\_\_\_ Date: \_\_\_\_\_  
E-mail: \_\_\_\_\_ Signature: \_\_\_\_\_  
VAT no: \_\_\_\_\_ Name in block letters: \_\_\_\_\_

**\*Note:** If the applicant(s) is/are not resident/domiciled in Denmark, but the user of the aircraft is resident/domiciled in Denmark, the application form "Application for registration or change of ownership" shall be used.

\*\* According to § 163 of the Danish Criminal Code, any person who for use in legal proceedings relating to the general public, in writing or by other readable media, brings forth false statements or testifies to something about which the person in question has no knowledge, shall be punished with a fine, simple detention, or imprisonment not exceeding four months.

Full name:

Street:

No.:

P.O. box:

Postal code:

City:

Nationality:

Phone no.:

Date: \_\_\_\_\_

E-mail:

Signature: \_\_\_\_\_

VAT no:

Name in block letters: \_\_\_\_\_

Full name:

Street:

No.:

P.O. box:

Postal code:

City:

Nationality:

Phone no.:

Date: \_\_\_\_\_

E-mail:

Signature: \_\_\_\_\_

VAT no:

Name in block letters: \_\_\_\_\_

### 3. Connection to Denmark

Applicant(s) is/are resident or domiciled in Denmark or in another state where the person(s) in question cannot be registered owner of an aircraft because of his/her nationality **or**

Applicant(s) is/are EU or EEC national(s)/company(ies) with connection to Denmark by virtue of the EU regulations on the free movement for workers within the Community, the right to establishment or freedom to provide services **or**

Applicant(s) is/are foreign, but with permanent domicile in Denmark, and the aircraft is used with place of departure in Denmark

If the applicant(s) does(do) not meet one of the above requirements, exemption may be granted in special cases. Exemption will only be granted if the aircraft has some sort of connection with Denmark

Application for exemption shall be submitted to the Danish Civil Aviation and Railway Authority together with the other documentation, cf. below.

### 4. Documentation etc. - to be submitted with the application

Documentation for the applicant's/applicants' right to the aircraft (original Bill of Sale, the Danish Civil Aviation and Wailway Authority's Declaration of Transfer of Ownership in original or the like)

Notification from the registration authorities of the exporting country stating that the aircraft has been removed from that country's register and giving information about latest registered owner and whether the aircraft is mortgaged, or that it has never been registered

Third party liability insurance (the insurance company/broker must have been approved by the Danish Financial Supervisory Authority) – must meet the requirements in Regulation (EC) no. 785/2004 of 21 April 2004 as amended by Regulation (EU) no. 285/2010 of 6 April 2010

Documentation for the authority of the signer/signers to sign on behalf of the applicant (for foreign companies: Notarization of the application; For clubs: Copy of articles and signed minutes from the latest general meeting; For partnerships: Copy of partnership contract)

Original, notarized Power of Attorney, if relevant

Application for exemption, if relevant

Original purchase document or justified declaration of value statement, in case no sale has taken place

Charge in Danish kroner: \_\_\_\_\_  
has been deposited in the Danish Civil Aviation and Railway Authority's account in Danske Bank,  
reg.no. 0216, account no. 4069164110, IBAN no. DK5802164069164110, Swiftcode DABADKKK.

(The charge constitutes 10/00 of the sum of transfer of ownership/value of the aircraft. The amount shall be rounded up to the closest amount in Danish kroner divisible by 100, e.g. shall 749 be rounded up to 800)

If the deal has been made in foreign currency, the following shall be informed:  
Rate of exchange used \_\_\_\_\_ Date of exchange \_\_\_\_\_

(An official average exchange rate fixed by the National Bank of Denmark within the last 14 days before the application of registration may be used.)

Copy of payment slip

The Danish Civil Aviation and Railway Authority will submit an invoice to the applicant(s) covering the issue fee for registration in accordance with the Order on fees and charges in the aviation area in force at any time.

The original, signed application form with the required (original) documentation shall be submitted by ordinary mail to:

Danish Civil Aviation and Railways Authority  
Office for Aviation  
Carsten Niebuhrs Gade 43  
DK-1577 Copenhagen V  
Denmark

## Personal Data Protection

According to the general data protection regulation (GDPR), we hereby inform you how we handle the personal data we receive and process about you.

### **We are the Data Controller - how to contact us**

The Danish Civil Aviation and Railway Authority (hereafter referred to as the Authority) is the Data Controller for the personal data we receive on you. If you have any questions concerning our processing of your personal data by the Authority, you are welcome to contact us or our independent data protection adviser via the contact details below:

#### Contact details for the Authority:

Carsten Niebuhrs Gade 43  
DK-1577 Copenhagen V  
Tel.: +45 7221 8800  
E-mail: [info@trafikstyrelsen.dk](mailto:info@trafikstyrelsen.dk)  
CVR no.: 27186386

#### Contact details for our data protection adviser:

E-mail: [dpo@trafikstyrelsen.dk](mailto:dpo@trafikstyrelsen.dk)

### **Purpose of processing your personal data**

The Authority processes personal data for the following purpose:

For the purpose of processing applications for the registration of an aircraft in the Register of Danish Aircraft

### **Legal basis for processing your personal data**

The legal basis for processing your personal data comes from:  
Danish Air Navigation Act No. 1149 of 13/10-2017

### **Categories of personal data**

The Authority processes the following categories of personal data on you:

Name, address, aircraft registration, aircraft value, purchase documents, phone number, documentation for authorization to sign for the company, copy of payment slip

### **Transfer to recipients in other countries, including to international organisations**

In connection with the supervision of the Ministry of the Danish Civil Aviation and Railway Authority, ICAO (International Civil Aviation Organization) may require documents with your personal data delivered as part of the audit. ICAO is a United Nations organization based in Canada.

### **Filing of your personal data**

The data the Authority may keep on record are regularly forwarded to the Danish National Archives in accordance with the rules of the Danish Archives Act and the provisions laid down by the Danish National Archives. Data we receive that are not subject to the Authority's duty to keep records will be deleted when we no longer need them.

### **Your rights**

According to the Data Protection Regulation, you have a number of rights regarding the processing of your personal data by us. If you want to exercise your rights, please contact us.

#### Right to see your data

You have the right to see the data we process on you (the right of access to documents), or to apply for access to documents.

#### Right of correction

You have the right to have incorrect data on you corrected.

#### Right of deletion

In special circumstances, you have the right to have data we hold on you deleted before the date on which we generally delete data. This only applies to data which we are not obliged to record.

You can read more about your rights in the Danish Data Protection Agency's guide to data subject rights at [www.datatilsynet.dk](http://www.datatilsynet.dk).

### **Complaints to the Danish Data Protection Agency**

You have the right to complain to the Danish Data Protection Agency if you are dissatisfied with the manner in which we process your personal data. You can find the Agency's contact details at [www.datatilsynet.dk](http://www.datatilsynet.dk).